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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber East Pallant House at East Pallant Chichester West Sussex PO19 1TY on **Tuesday 6 March 2018 at 14:00** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive

Monday 26 February 2018

NOTES

(1) The Council meeting will be preceded by the following arrangements for members:

- **13:00** Lunch (after the Cabinet meeting at 09:30)
- **13:30** Priory Park Centenary Presentation – Richard Plowman
- **13:45** Intermission

(2) Members are requested to bring with them to this meeting their copies of the agendas and agenda supplements for the Cabinet meetings on Tuesday 6 February 2018 and Tuesday 6 March 2018 (the papers may also be viewed in the committee papers section of Chichester District Council's website)

AGENDA

PRELIMINARY MATTERS

1 **Approval of Minutes** (pages 1 to 17)

After an initial welcome by the Chairman, the Council will be asked to approve as a correct record the attached minutes of its meeting on Tuesday 23 January 2018.

2 **Late Items**

The Chairman will announce any late items which are to be dealt with under agenda item 17 (Late Items).

3 **Declarations of Interests**

Members and officers are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests which they have in respect of matters on the agenda for this meeting.

4 **Chairman's Announcements**

Apologies for absence will be notified at this point.

The Chairman will make any specific announcements.

5 **Public Question Time**

In accordance with Chichester District Council's public questions scheme and with reference to standing order 6 in Part 4 A and section 5.6 in Part 5 of the Chichester District Council *Constitution*, consideration will be given at this point in the meeting to questions which have been submitted by members of the public in writing by 12:00 on the previous working day. The time allocated for public question time is subject to the chairman's discretion to extend the period for each member of the public (five minutes) or the total time for public questions (15 minutes).

RECOMMENDATIONS BY THE CABINET

The Council is requested to consider the following recommendations in agenda items 6 to 12 and also (within Part II) agenda item 19, which were made or are anticipated to be made by the Cabinet at its meetings on Tuesday 6 February 2018 and Tuesday 6 March 2018.

A - TUESDAY 6 FEBRUARY 2018

6 **Budget Spending Plans 2018-2019** (pages 18 to 33)

The following papers are relevant to this item:

- The Council Tax Resolution report and its three appendices circulated with the Council agenda for this meeting.
- The agenda report (pages 10 to 17), its four appendices in the agenda supplement (pages 1 to 55) and an amendment identified in the third agenda supplement considered by the Cabinet at its meeting on Tuesday 6 February 2018.

The Cabinet's recommendations (set out below for information only in the second [Note]) have been superseded by the following:

RECOMMENDATION TO THE COUNCIL

- (1) That following consideration of the draft budget by the Cabinet the Budget for 2018-2019 be approved as follows:
 - i. The 2018-2019 Net Revenue Budget in respect of Chichester District Council's own services be approved at £13,025,600.
 - ii. The 2018-19 Council Tax Requirement in respect of Chichester District Council's own services be approved at £8,227,400.
 - iii. A Council Tax of £155.81 (Band D equivalent) be approved. This represents a £5.00 (3.32 %) increase on the Band D charge.
 - iv. The Investment Opportunities Reserve be increased by £861,300.
- (2) That the Council approves the Resolutions in Appendix A to the Council Tax Resolution report.

[Note The foregoing recommendations are required by standing order 9.5 in Chichester District Council's *Constitution* (pursuant to regulation 2 (3) of the *Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014*) to be the subject of a recorded vote]

[Note The recommendations to the Council made by the Cabinet in respect of this agenda item were as follows:

- (1) That a net budget requirement of £12,988,300 for 2018-2019 be approved.
- (2) That council tax be increased by £5 from £150.81 to £155.81 for a band D equivalent in 2018-2019.
- (3) That the Investment Opportunities Reserve be increased by £820,200.
- (4) That, should the final settlement differ from the provisional settlement, any increase or decrease be dealt with by adjusting the transfer to the Investment Opportunities Reserve above.
- (5) The capital programme including the asset renewal programme (appendix 1c and 1d) be approved.]

7

Consideration of Consultation Responses and Modifications to Chichester District Council's Infrastructure Business Plan

The papers relevant to this item are the agenda report and its two appendices* in the agenda supplement considered by the Cabinet at its meeting on Tuesday 6 February 2018 (respectively pages 18 to 21 and 56 to 78).

[Note Due to the size of appendix 2 (Chichester District Council's Infrastructure Business Plan 2017-2022 as modified) only the CIL spending plan extract was circulated with the Cabinet agenda papers but the entire document may be viewed electronically on Chichester District Council's website within the committee papers page for this meeting in the second agenda supplement and a monochrome hard

copy is available in the Members Room at East Pallant House]

RECOMMENDATION TO THE COUNCIL

- (1) That the proposed responses to the representations received and subsequent modifications to the Infrastructure Business Plan as set out in appendix 1 to the agenda report be approved.
- (2) That the amended Infrastructure Business Plan including the CIL Spending Plan attached as appendix 2 to the agenda report be approved.

8 Draft Treasury Management Strategy 2018-2019

The papers relevant to this item are the agenda report, its four appendices* in the agenda supplement (respectively pages 22 to 25 and 79 to 114) and an amendment identified in the third agenda supplement considered by the Cabinet at its meeting on Tuesday 6 February 2018.

RECOMMENDATION TO THE COUNCIL

- (1) That the Treasury Management Policy and Treasury Management Strategy Statement for 2018-2019 as contained in appendix 2 (as amended) of the agenda report be approved.
- (2) That the Investment Strategy 2018-2019 as detailed in the Treasury Management Strategy Statement be approved.
- (3) That the Prudential Indicators and Limits for 2018-2019 included in appendix 2 of the agenda report be approved.

B - TUESDAY 6 MARCH 2018

9 Senior Staff Pay Policy Statement 2018-2019

The papers relevant to this item, which will be considered by the Cabinet on Tuesday 6 March 2018 immediately prior to this meeting, are the Cabinet agenda report (pages 13 to 32) and appendix A with its nine appendices, of which only appendix A and appendices 1 and 5 thereto have been circulated in hard copy (pages 1 to 32), with the remainder and the background paper available to view online only in the second agenda supplement.

It is anticipated that the following recommendation will be made by the Cabinet to the Council:

RECOMMENDATION TO THE COUNCIL

That the Senior Staff Pay Policy Statement 2018-2019 be published.

10 Solent Recreation Mitigation Strategy

The papers relevant to this item which will be considered by the Cabinet on Tuesday 6 March 2018 immediately prior to this meeting are the Cabinet agenda

report and its appendix in the agenda supplement (respectively pages 24 to 26 and 1 to 28).

It is anticipated that the following recommendation will be made by the Cabinet to the Council:

RECOMMENDATION TO THE COUNCIL

That the definitive Solent Recreation Mitigation Strategy be approved for use in the determination of relevant planning applications.

11 South Downs Local Plan - Duty to Co-operate

The papers relevant to this item which will be considered by the Cabinet on Tuesday 6 March 2018 immediately prior to this meeting are the Cabinet agenda report and its appendix (pages 27 to 32).

It is anticipated that the following recommendation will be made by the Cabinet to the Council:

RECOMMENDATION TO THE COUNCIL

That, subject to the completion of the ongoing evidence-based work and the assessment of sites to meet the identified housing needs associated with the Local Plan Review, Chichester District Council will assess the ability to meet some or all of the unmet housing needs of approximately 44 dwellings per annum arising from the part of the South Downs National Park within Chichester District via the Chichester Local Plan Review.

12 Update on Tangmere Strategic Development Location Compulsory Purchase Order

The papers relevant to this item which will be considered by the Cabinet on Tuesday 6 March 2018 immediately prior to this meeting are the Cabinet agenda report (pages 33 to 36).

It is anticipated that the following recommendation will be made by the Cabinet to the Council:

RECOMMENDATION TO THE COUNCIL

That a sum of £150,000 be allocated from the remaining Planning Delivery Grant Reserve and General Reserve to fund the continued work on the Compulsory Purchase Order in respect of the Tangmere Strategic Development Location.

RECOMMENDATIONS BY THE BOUNDARY REVIEW PANEL

The Council is requested to consider the following recommendations in agenda items 13 to 15, which were made by the Boundary Review Panel at its meeting on Friday 23 February 2018.

13 **Community Governance Review - Chichester City Council**

At its meeting on Friday 23 February 2018 the Boundary Review Panel made the following recommendation to the Council:

RECOMMENDATION TO THE COUNCIL

That the community governance review of Chichester City Council proceeds to the second consultation stage based on the Chichester City Council proposal to:

(1) Re-ward the City Council to ensure coterminosity with the Chichester District Council wards and

(2) Reduce the number of Chichester City Council members from 20 to 18.

[**Note** The Boundary Review Panel requested that the proposed timetable for the Chichester City Council community governance review be set out in this agenda:

6 March 2018 Consideration by the Council of the recommendation to commence the second stage consultation

7 March 2018 Commencement of second stage consultation (three weeks)

28 March 2018 Conclusion of second stage consultation

April 2018 Consideration by Boundary Review Panel of consultation responses

22 May 2018 Consideration by the Council of the Boundary Review Panel's recommendation

May/June 2018 Contact the Local Government Boundary Commission for England to request the amendments to the wards and the number of members]

14 **Community Governance Review - Increase in Number of Members for Westhampnett Parish Council**

At its meeting on Friday 23 February 2018 the Boundary Review Panel made the following recommendation to the Council:

RECOMMENDATION TO THE COUNCIL

That the number of members on Westhampnett Parish Council be increased from seven to nine.

15 **Community Governance Review - Harting Parish Council**

At its meeting on Friday 23 February 2018 the Boundary Review Panel made the following recommendation to the Council:

RECOMMENDATION TO THE COUNCIL

That a community governance review be undertaken in respect of the properties and land identified by Harting Parish Council which it has requested should be moved from the Rogate Parish Council area to the Harting Parish Council area.

QUESTIONS TO THE EXECUTIVE

16 Questions to the Executive

[**Note** In accordance with standing order 14.11 of Chichester District Council's *Constitution*, this item is allocated a maximum duration of 40 minutes]

FINAL MATTERS

17 Late Items

- (a) Items added to the agenda papers and made available for public inspection.
- (b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting and recorded in the minutes.

18 Exclusion of the Press and Public

The Council is asked to consider in respect of agenda item 19 (Southern Gateway Implementation) making a resolution that the public including the press should be excluded from the meeting on the following grounds of exemption in Schedule 12A to the *Local Government Act 1972*:

- Paragraph 1 (information relating to any individual)
- Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information))
- Paragraph 5 (information in respect of which a claim to legal professional privilege could be maintained in legal proceedings)
- Paragraph 6 (information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

[**Note** The confidential exempt Part II report and its two appendices for agenda item 19 were circulated as part of the Cabinet agenda and agenda supplement to members of Chichester District Council and relevant officers only (printed on salmon paper)]

RECOMMENDATION BY THE CABINET

The Council is requested to consider the following recommendations in agenda item 19 (a Part II confidential exempt matter), which it is anticipated will be made by the Cabinet at its meeting on Tuesday 6 March 2018.

TUESDAY 6 MARCH 2018

19 Southern Gateway Implementation

The papers relevant to this item which will be considered by the Cabinet on Tuesday 6 March 2018 immediately prior to this meeting are Part II confidential exempt material* on salmon-coloured paper for members and relevant officers only. They are the Cabinet report (pages 55 to 62) and its two appendices in the agenda supplement (pages 296 to 329).

It is anticipated that the following recommendations will be made by the Cabinet to the Council:

- (1) The offer of £5m of funding from the Coast to Capital LEP be accepted, and the Funding Agreement attached as appendix 1 be approved.
- (2) Chichester District Council formally requests the LEP to authorise use of Flexibility Funding, as set out in para 6.1.1.1 of the report, to enable draw down of funds to commence in 2017-2018.
- (3) In the event that Flexibility Funding is approved by the LEP, Chichester District Council's Capital Programme be amended as follows:
 - £500,000 of LEP funding will be applied to the Enterprise Centre in 2017-2018.
 - £500,000 of Chichester District Council's capital reserves be transferred from the Enterprise Centre to the Southern Gateway project in 2018-2019 to supplement the £4.5m balance of LEP funding.
- (4) Should the LEP refuse Chichester District Council's request to utilise Flexibility Funding, and should Chichester District Council also be unable to draw down funding by 31 March 2018, delegated authority be given to the Executive Director to amend the funding agreement to reflect a reduction in funding to £4.5m following consultation with the Leader of the Council.
- (5) The Executive Director be given delegated authority to make other minor amendments to the funding agreement prior to signature after consultation with the Leader of the Council.
- (6) The Executive Director be given delegated authority to expend the LEP funding in accordance with the finalised Funding Agreement after consultation with the Leader of the Council.
- (7) Chichester District Council is prepared, in principle, to use its compulsory purchase powers to make and promote a compulsory purchase order(s) to

acquire the relevant land for a comprehensive development comprising a mix of uses as set out in the adopted Southern Gateway Masterplan area (attached as appendix 2).

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the *Local Government Act 1972*.
- (2) The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council's information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.
- (3) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.

MEMBERS

Mrs C Apel	Mrs E Lintill
Mr G Barrett	Mr S Lloyd-Williams
Mr R Barrow	Mr L Macey
Mr J Brown	Mr K Martin
Mr P Budge	Mr G McAra
Mr A Collins	Mr S Morley
Mr J Connor	Mr A G F Moss
Mr T Dempster	Caroline Neville
Mr A Dignum	Mr S Oakley
Mrs P Dignum	Mr C Page
Mrs J Duncton	Mrs P Plant
Mr M Dunn	Mr R Plowman
Mr J F Elliott	Mr H Potter
Mr J W Elliott	Mrs C Purnell
Mr N Galloway	Mr J Ransley
Mrs N Graves	Mr J Ridd
Mr M Hall	Mr A Shaxson
Mrs E Hamilton	Mrs J Tassell
Mrs P Hardwick	Mrs S Taylor
Mr R Hayes	Mr N Thomas
Mr G Hicks	Mrs P Tull
Mr L Hixson	Mr D Wakeham
Mr F Hobbs	Mr P Wilding
Mrs J Kilby	